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**Jean Monnet Scholarship Programme
2024 – 2025 Academic Year Pre-Departure Seminar - Ankara**

Date: 11 June 2024, Tuesday

Venue: Ministry of Foreign Affairs Directorate for EU Affairs

(Address: Avrupa Birliđi Başkanlıđı, Mustafa Kemal Mah. 2082 Cad. No:5 Çankaya/Ankara)

Agenda

09:30 – 10:00 Registration

10:00 – 10:30 Opening Addresses

Serdar Öztürk

*Deputy Director General for Financial Cooperation and Project Implementation,
Ministry of Foreign Affairs, Directorate for EU Affairs*

Saygın Tozlu

Senior Contract Manager, Central Finance and Contracts Unit

Esther Bouma

*Deputy Head of Section for Human and Social Development
Delegation of the European Union to Türkiye*

10:30 – 11:00 Coffee Break

11:00 – 13:00 Programme Approval Process: How to fill in PAF, PDS and FIF?

F. Yeliz Turan

*EU Affairs Expert, Department of Project Implementation
Ministry of Foreign Affairs, Directorate for EU Affairs*

13:00 – 14:00 Lunch

14:00 – 14:20 Contracting Process: Annexes & Rules

Büşra Demirciođlu

Contract Manager, Central Finance and Contracts Unit

14:20 – 14:40 Monitoring Process: Which reports should be submitted? When and where?

Suna Yüksel Poyraz

*EU Affairs Expert, Department of Project Implementation
Ministry of Foreign Affairs, Directorate for EU Affairs*

14:40 – 15:00 Coffee Break

15:00 – 16:00 Jean Monnet Alumni Experience Sharing

Jean Monnet Scholarship Programme

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